

STANDARD/ UNIVERSAL PRECAUTIONS

HS 5

INTENT

Community Services is committed to the prevention of disease in the workplace as much as possible. Staff will understand and practice proper precautions in an effort to contain the spread of infectious disease.

POLICY

Standard/Universal precautions* will be followed at all times to minimize the risk of further infection to others.

PROCEDURE

1. Staff, clients, students, volunteers, and contractors will implement “standard precautions” at all times.
2. When a person comes in contact with another person’s bodily fluids, they are to follow “standard precautions” and fill out a “Critical Incident Report” and a WCB 6A form if required.
3. Staff, clients, students and volunteers, will have access to training and/or resources about the transmission and prevention of disease and illness.
4. All sites are cleaned regularly to prevent the spread of illness and disease. Toys and equipment are also cleaned and disinfected on a regular basis.
5. All worksites will be provided the necessary supplies to meet universal precautions standards.

REFERENCE Appendix 1 *Steps for Protection against Germs and Disease Information Sheet*

EFFECTIVE: Dec. 1, 2015	APPROVED BY: Executive Director	
REPLACES: April 1, 2014	MONITORING: H&S Committee	FREQUENCY: Annually