

FIRE SAFETY

HS 12

INTENT

The buildings operated by the Society are free of safety hazards that may obstruct safe exit from the building in the event of an emergency evacuation.

POLICY

At all locations whether owned or rented by the Society, doorways and fire exits must be kept free of obstructions at all times.

PROCEDURE

1. Ensure that all staff, students and volunteers are aware of and comply with this policy.
2. Ensure that clients are aware of fire exits, and encourage them help in keeping all exits clear of obstructions eg. baby strollers.
3. Fire exits must be kept clear to a distance of one metre with a clear passageway to the door.

EFFECTIVE: December 1, 2015	APPROVED BY: Executive Director	
REPLACES: April 2014	MONITORING: H&S Committee	FREQUENCY: Quarterly